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Getting started with ALCEA

Internal access

https://alcea.info.thalesgroup.com/en/

www.thalesgroup.com

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Install VMWare Horizon Client on the workstation

Reminder : You should have a Thales workstation with a Thales smartcard

> Open the Software center

> Look for the VMWare Horizon Client

> Install it

Notice: If the client is not working, you can use the web version by typing <u>https://emea.alcea.corp.thales</u> in your web browser. In this case, **skip** the next page.

Keep in mind that the performances won't be as good.



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Connection to the service

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· · · · ·				^ ^
	C VMware Horizon Client	− □ × + Ajouter un serveur 🛞 Paramètres ····		
			Nom du Serveur de connexion	
	+		emea.alcea.corp.thales ×	
	Ajouter un			
	Serveur		Annuler Se connecter	
		/		

- > Open the VMWare Horizon Client
- > Click on « Add server »
 (double click)

Enter the name of the Connection Server: emea.alcea.corp.thales (first time only)

> Click on « Connect »



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Connection to the service



> A windows will open in your browser.

Optionnal: You might have to enter your Smartcard PIN



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Connection to the service



> You will then be redirected to the VmWare Horizon Client



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> Double-click on the desired (pool of) VM

> The Virtual Machine (VM) login frame appears. Fill in the following fields:

" User Name ": Your Thales Global Identifier " Password ": Your Windows Password



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Outlook mailbox configuration

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Office Outlook Laking Yuffi	Login Password Continue	Add an Email Account Welcome to Outlook 2016 Outlook helps you manage your life with powerful tools for email, calendar, contacts, and tasks. Let's get started. In the next few steps, we'll add your email account.	icrosoft Eschange Server or an Eschange Online account Eschange ActiveSync accounts.
		< Back Next > Cancel	< Back Next > Cancel

> Fill in the "Login" and "Password" with your TGI and eDir password

> Then click on "Continue"

> Click on "Next" inside each popup



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Outlook mailbox configuration

	Add Account Setup Outlook can automatically configure many email accounts.	^	^	~ ^ ^ ^	^	~ ^ ^ ^	^	• •	• •	~ ^	• •	^	~ ^ ^ ^	^
~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~	E-mail Account Your Name:	۸	^	~ ^	۸	~ ^	~	^ ^	^ ^		^ ^	^	A A	^
	E-mail Address: Example: Ellen Adams Example: ellen@contoso.com													
	O Manual setup or additional server types													

> Check that "Your Name" and "E-mail Address" contain your Thales email address

> Click on "Next"



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Contacts

> For support on the ALCEA service, please contact the Thales Service Desk :

By phone +33(0)4 75 79 72 60

Or through the Self Service Portal on https://kiss.service-now.com/

If you want to install an application on your ALCEA Virtual Machine, you need to use the KiSS articles Software Installation or Reach an application

> For any question about the ALCEA service, please contact

alcea.service@thalesgroup.com



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